

<b>ADMINISTRATION POLICY</b>	
<b>ADMIN 06.06</b>	<b>SUSTAINABLE PROCUREMENT</b>
<b>Purpose</b>	The Sustainable Procurement Policy demonstrates and defines the Law Society' commitment to sustainable procurement and purchasing activities and minimising the social, environmental and economic impacts associated with its procurement decision making.
<b>Policy</b>	<ol style="list-style-type: none"> <li>1. The Policy objectives are: <ol style="list-style-type: none"> <li>1.1. Reducing resource waste generated through the Law Society's purchasing of goods and services,</li> <li>1.2. Improving our overall environmental performance as a good corporate citizen, and</li> </ol> </li> <li>2. The Policy commitments are: <ol style="list-style-type: none"> <li>2.1 The Law Society will use its purchasing power to promote sustainability, when choosing products and when contracting for the provision of services.</li> <li>2.2 The Law Society, when embarking on new procurement, will include environmental requirements in specifications.</li> <li>2.3 The Law Society will apply continual improvement in relation to sustainable procurement and reviewing and amending this policy in accordance with current best practice.</li> </ol> </li> <li>3. The Scope of the Policy relates to the following areas: <ol style="list-style-type: none"> <li>3.1 Office Consumables</li> <li>3.2 Office Equipment</li> <li>3.3 Consultancy and Contract Services</li> </ol> </li> </ol>
<b>Related Procedure</b>	ADMIN 05.06 Sustainable Procurement Policy Procedure
<b>Procedure Amendment Authority Level</b>	Executive Director
<b>Policy Owner</b>	Executive Manager Corporate Services
<b>Adopted/Amended</b>	11 August 2006 – Executive; Council 19 October 2009 (C191009B8); C270813D9
<b>Work Health and Safety</b>	Reference should be made to the Law Society Work Health and Safety Plan when reading this Policy.